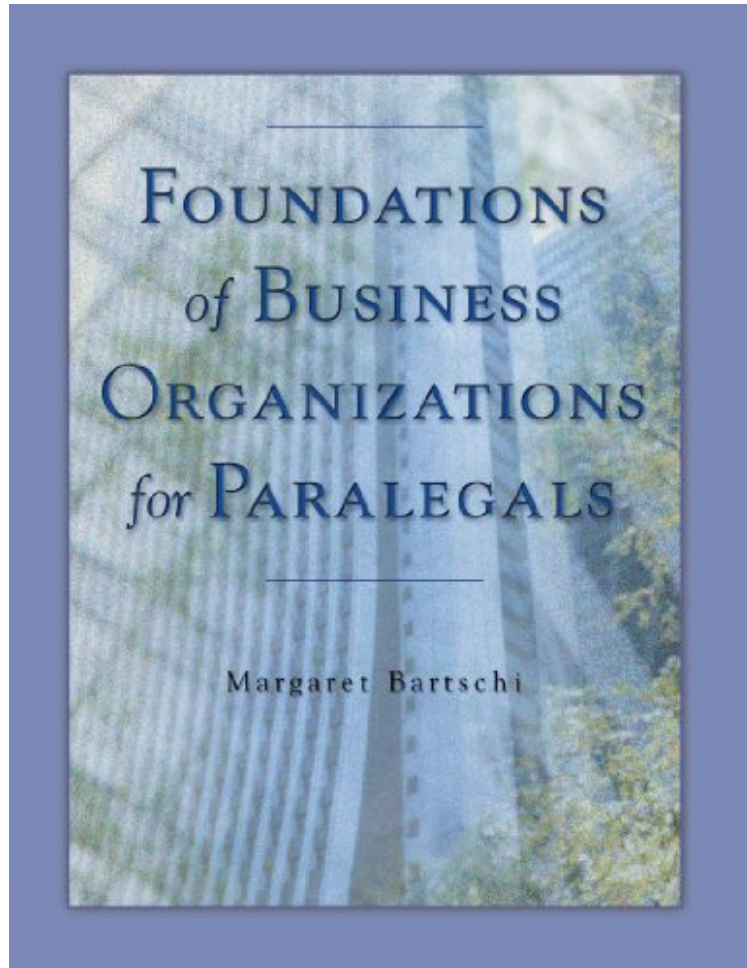


Foundations of Business Organizations for Paralegals

Margaret E. Bartschi

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0 of 0 people found the following review helpful. Good bookBy jamyejoI would recommend this book to anyone taking a business class in the legal field. It did make learning about this topic easy.0 of 0 people found the following review helpful. Easy transactionBy G8OR FANI received the book within 4 days of ordering. It arrived in the condition as advertised.3 of 3 people found the following review helpful. Good referenceBy Tina BI found this to be a pretty good guide. Easy to read, but not as detailed or in-depth as it could be. More of an overview or a go-to guide. I recommend it for paralegals who want an understanding of corporate law, or even a point of reference. I used it as a student, and I refer to it periodically even though I work in the field of Intellectual Property.

This concise and comprehensive text presents the law of business organizations in an accessible, straight-forward

manner. It uses relevant examples from the day-to-day practices of business lawyers and their paralegals. This text covers the four basic business organizations: sole proprietorship, partnerships, corporations, and limited liability companies. Users of this text will learn everything they need to know to assist the reviewing attorney in assessing a client's most viable organizational options as well as how to prepare the necessary information and documentation. The text is accompanied by an instructor's guide that provides overhead lecture outlines and exams.

Preface, Acknowledgments, 1. The Alternatives: A Basic Overview. 2. Choosing a Business Entity. 3. Agency in Business Organizations. Section One: Sole Proprietorships. 4. Sole Proprietorships: A "One-Person Operation". Section Two: Partnerships. 5. Partnerships: Associates for Profit. 6. General Partnerships: The Traditional Partnership. 7. Limited Partnerships: Managers and Investors Working Together. 8. Limited Liability Partnerships: Managers Without Liability. Section Three: Corporations. 9. Corporations: Ownership Without Liability. 10. Formation of a Corporation. 11. Corporate Organizational Structure. 12. Fundamental Changes in Corporate Structure. Section Four: Limited Liability Companies. 13. Limited Liability Companies: Limited Liability with Partnership Taxation. Table of Forms. Appendix A: Secretaries of State. Appendix B: Sample Form Bylaws. Appendix C: Sample Limited Liability Company Operating Agreement.

About the Author Margaret E. Bartschi is a distinguished attorney as well as an experienced instructor in the paralegal program at the University of Montana, College of Technology. She is listed in Who's Who Among Rising Young Americans, and is a member of the State Bar of California and the State Bar of Montana. As a practicing attorney Bartschi has trained paralegals in both small and large law firms and is uniquely familiar with the expectations for paralegals in the workplace.